

# Woombye State School Student Resource Scheme

## Annual Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, equipment for personal use, and items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and/or resources elsewhere, Woombye SS operates an SRS for **2026**.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme. The financial impact on parents and whether the school can absorb any of the cost has been considered before determining the SRS fee.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on **12/11/2025**.

### SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

*Student is new to the school....*

Parents are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received by **13/02/2026**, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

*Continuing student of the school....*

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent has opted out of the scheme the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year.

For more detailed information about the SRS can be found on the Department's website:

(<https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>).

For general information on school fees and charges please see the 'parents and carers' site on [School fees and charges](#).

### Resource Inclusions

All resources included in the SRS are detailed in the attached **SRS Resource list**. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

## Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
  - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
  - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
  - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

## Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A general fee for all students or a cohort group plus additional fees for individual subject inclusions.

Please refer to the **SRS Resource list** for the associated costings.

## The Back to School Boost

Queensland Government provides a \$100 Back to school boost to help parents cover the cost of school essentials for primary school students (Prep to Year 6). A \$100 credit will be placed on the account of each eligible primary school student from the early in the school year.

Parents can choose to apply the credit on their child's account to their total SRS fee payable in the SRS fee payment arrangement form (below).

Parents can check QParents (or contact school if you don't have a QParents account) to see their remaining Back to school boost balance.

## The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the school's website. This also includes the TRA component which has been deducted to reduce the SRS fee payable.

\* If the cost of the SRS is equal to the TRA rate, no SRS Fee is payable.

For primary school students, the Back to School Boost can be applied to reduce the SRS fee payable. If you would like the \$100 to be applied to a cost other than your SRS fee, please indicate this by **opting out** of using your Back to School Boost in the SRS Fee Payment Arrangement Form (below).

## Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

## Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices will be managed according to the department's Debt Management Procedure. Only as a last resort, a Principal may use discretion to exclude a student from optional, non-curricular activities where a parent has an outstanding debt with the school. (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

## Payment Method

SRS payments can be made by QParent/BPOINT, BPAY, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.

- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.

### **Contact Us**

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with Rhiannon Knight Business Manager on 5451 3222.

***Please complete the SRS Fee Payment Arrangement Form and return to the school administration office by 13/02/2026.***

## Woombye State School



## SRS Fee Payment Arrangement Form

## Section 1: Student Details

Student Name	
Student ID	
Year Level	

## Section 2: SRS Category

SRS Category	SRS Fee Payable	Option Selected
Primary Curriculum Resources	\$100	<input type="checkbox"/>
Instrumental Music Consumables	\$40	<input type="checkbox"/>
Instrumental Hire Non-Percussion	\$40	<input type="checkbox"/>
Instrumental Hire Percussion	\$20	<input type="checkbox"/>
<b>Total SRS fee payable</b>	<b>Insert Total</b>	

**Tick to apply Back to school boost credit on your account to total SRS fee payable:**

Please check QParents (or contact school if you don't have a QParents account) to see your remaining Back to school boost balance before making payment.

## Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:		<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:		<input type="checkbox"/>
3. An instalment plan as negotiated with the school	<b>Insert plan options</b>		<input type="checkbox"/>

## Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form?      Yes       No

**Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.**

## Section 5: Parent/Guardian Signature

Parent/Guardian Name	
Parent/Guardian Signature	
Date	





<b>Resource Charge \$100.00</b>		
<b>Resource Scheme Items provided</b>	<b>Temporary/ Permanent Use</b>	<b>These are the items that are purchased from the SRS Monies collected.</b>  <b>If you choose NOT to participate in the school's SRS scheme, the below are current prices including GST of items provided by the SRS.</b>
3P learning (Prep – Year 6) <ul style="list-style-type: none"> <li>• Mathletics &amp; Mathseeds</li> <li>• Reading Eggs/ Express</li> </ul> Decodable Readers (All year levels) Times Tables Rockstars & NumBots (Prep-Yr 6) Inquisitive (Prep-Yr 6) SPELL @ SPELD NSW (spelling program) (Prep – Yr 4)	<b>Permanent</b>	\$239.40 Parent Annual Subscription \$300 Parent Annual Subscription \$27.50 Parent Annual Subscription \$85 Parent Annual Subscription \$145 Parent Annual Subscription
Mini whiteboards with eraser and pen	<b>Permanent</b>	\$5.48 whiteboard \$6.78 for four markers \$1.97 per eraser
Reference material printing, worksheets and photocopying, USB devices as required. Consumables, tissues, paper towel, reams of paper, stationary, arts and crafts materials, exercise books, pens and pencils	<b>Permanent</b>	Approx. \$50.00

### Instrumental Music SRS Resource List

<b>Instrumental Music Resource Fees (<u>expression of interest to participate only</u>)</b>		
<b>Resource Scheme for consumables: \$40.00</b>		
<b>Instrumental Hire (unless using own instrument): \$40.00 or Percussion \$20.00</b>		
<b>Resource Scheme Items</b>	<b>Temporary/ Permanent Use</b>	<b>Retail Cost to Non – Participant inc GST</b>
Teacher resourcing & consumable materials, strings, grease, paste, varnish and creams, cloths for maintenance, Ensemble/orchestra sheet music. Textbook; Level 1-2 (Yr 3-4) & Level 3-4 (Yr 4-6) Sound Innovations for String Orchestra Australian Edition Books 1 & 2, Violin/Viola/Cello/Double bass or band instruments Servicing of instruments annually or as required	<b>Permanent</b>  <b>Temporary</b>	Strings \$16.99-\$25.50 each, Sheet music can cost up to \$250 \$23.96 inc GST per book Various costs

