



# Woombye State School

## P&C Association Code of Conduct

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- ✓ act in the best interest of the total school community at all times
- ✓ conduct and present themselves in a professional manner and act ethically and with integrity at all times
- ✓ act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- ✓ remain objective and avoid personal bias at all times
- ✓ represent all members of the school community
- ✓ engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- ✓ declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- ✓ make fair, transparent and consistent decisions
- ✓ provide objective and independent advice
- ✓ listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- ✓ treat official information with care and use it only for the purpose for which it was collected or authorised
- ✓ respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- ✓ not use confidential or privileged information to further personal interests
- ✓ be responsive to the requirements of the school community
- ✓ seek to achieve excellence in educational outcomes for all students at the school
- ✓ listen and respond to issues and concerns regarding strategy and policy
- ✓ work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education and Training's policies and procedures relevant to P&C Association operations.